

PLANNING BOARD
Meeting Minutes
Tuesday, December 20, 2011
Town Hall, 120 Main Street
7:00 PM

1 Present: T. Seibert, J. Simons, M. Colantoni, R. Glover, R. Rowen

2 Absent: Staff Present: J. Tymon, J. Enright

3 Meeting began at 7:01pm.

4 **POSTPONEMENTS**

5 CONTINUED PUBLIC HEARING: Merrimack College, 315 Turnpike Street, Application for Special
6 Permit – Site Plan Review. Applicant proposes to expand the Volpe Athletic Center and add 66 parking
7 spaces.

8
9 CONTINUED PUBLIC HEARING: 350 Great Pond Road, Application for a Watershed Special Permit
10 to construct an addition to an existing home and a new garage.

11
12 **PUBLIC HEARINGS**

13 CONTINUED PUBLIC HEARING: 16 Berry Street, Application for an 11 lot Definitive Subdivision
14 Plan.

15 J. Tymon: Reviewed waiver requests, homeowner's association requirements, and DPW comments
16 related to the potential road acceptance and their requests regarding maintenance of stormwater structures
17 and a recommended easement. Advised the Board that R. Rowen can not vote on this application.

18 M. Bombaci, GPR Engineering: Described the locations of the swale, bio-retention basin, detention
19 ponds, and rain garden.

20 Draft Decision was reviewed.

21 The Board advised that the Decision contain a condition that would allow the town to make a decision
22 regarding accepting the 50 ft. ROW and the LID drainage structures.

23 MOTION:

24 A motion was made by T. Seibert to close the Public Hearing for 16 Berry Street. The motion was
25 seconded by M. Colantoni. The vote was unanimous.

26 MOTION:

27 A motion was made by R. Glover to approve the Definitive Subdivision Plan for 16 Berry Street, as
28 amended. The motion was seconded by M. Colantoni. The vote was 4-0 in favor. R. Rowen abstained.

29
30 CONTINUED PUBLIC HEARING: 5 Boston Road, Sprint Spectrum, LP, Application to modify a pre-
31 existing Wireless Services Facility.

32 J. Tymon: A draft Decision has been prepared. The noise report has not been received. There will be a
33 contingency put in the Decision that we receive an acceptable noise report according to Section 8.9.5 vi
34 prior to the endorsement of the plan and prior to the recording of the Decision.

35 Draft Decision was reviewed.

36 MOTION:

37 A motion was made by R. Glover to close the Public Hearing for 5 Boston Road for Sprint Spectrum,
38 Wireless Special Permit. The motion was seconded by R. Rowen. The vote was unanimous.

39 MOTION:

40 A motion was made by R. Rowen to approve the Wireless Service Facilities Special Permit for 5 Boston
41 Road, as amended. The motion was seconded by R. Glover. The vote was unanimous.

42
43 **DISCUSSION**

44 Open Meeting Law: Proposed changes.

PLANNING BOARD
Meeting Minutes
Tuesday, December 20, 2011
Town Hall, 120 Main Street
7:00 PM

45 J. Tymon: Asked the Board for any input/recommendations for proposed changes to the Open
46 Meeting Law.

47 The Board did not have any recommended changes.

48 J. Tymon: Recommended cancelling the January 3, 2012 Planning Board meeting because there
49 are no agenda items for that date.

50 The Board agreed with the recommendation.

51
52 **MEETING MINUTES**

53 **MOTION:**

54 A motion was made by R. Glover to approve the December 6, 2011 meeting minutes. The
55 motion was seconded by R. Rowen. The vote was unanimous.

56
57 **ADJOURNMENT**

58 **MOTION:**

59 A motion was made by T. Seibert to adjourn the meeting. The motion was seconded by M.
60 Colantoni. The vote was unanimous.

61
62 The meeting adjourned at 7:53pm.

63
64 MEETING MATERIALS: Agenda, draft Decision for Definitive Subdivision Plan-16 Berry Street, draft
65 Decision for Wireless Service Facility Special Permit-5 Boston Road, December 13, 2011 email Subject:
66 Request for Comment – Proposed Amendment to 940 CMR 29.00, draft meeting minutes December 6,
67 2011.